



Storage Tips

1. Use pallets or blankets to keep items off the floor of the unit to guard against dampness. Any concrete floor may become cold and damp.
2. Make sure that all appliances are clean and dry before storing them. Leave appliances slightly ajar to prevent mildew.
3. Don't store any sort of food item in a storage unit as it will attract rodents.
4. Put mothballs in boxes, they could possibly leave stains on clothing. Don't use too many mothballs.
5. Sofas and loveseats can be stored on end to save floor space. Always place a protective waterproof cover under the end on the floor. Cushions should be wrapped in plastic and placed on top.
6. If you stand mattresses on end, be sure to "prop" them up to stand straight or they may bend out of shape and become lumpy.
7. Completely fill each box with your heaviest items on the bottom and lighter items on top.
8. Label ALL boxes for easy identification.
9. Leave a small space between the wall and your storage items to allow for ventilation.
10. Pack your boxes and other items as close together as possible to avoid moisture accumulating between them.
11. Use a HIGH QUALITY lock, preferably a "disc lock", for your unit. They are much harder to break or cut keeping your valuables as safe as possible.
12. To protect items against dust, cover exposed items with old blankets.
13. Avoid packing fragile and heavy items in the same box.

14. Use pallets, 2 x 4's, plywood, any thing that will keep your items off the floor of the unit.
15. Keep boxes off the floor.
16. Be sure to check your unit once a month.
17. Pack books flat to protect their spines.
18. Rubbermaid containers are great to store your items. They have tight fitting lids and stack easily. Keep the more valuable items in the rear of the unit. This will prevent others from seeing them when you are in your unit.
19. Keep out of season clothes accessible, you may have your belongings in storage longer than anticipated.
20. Make sure to store important paper work or anything else you may need access often in the front of the unit.
21. Protect delicate items with bubble wrap, packing peanuts or shredded paper.
22. Plan to cover your contents once in storage for further protection.
23. Don't stack boxes so high that getting to them becomes dangerous.
24. Take furniture apart to optimize space. Any bolts, screws or parts should be put in a plastic bag and taped to the underside of table tops.
25. Chairs should be stacked seat to seat with paper or cloth between them.
26. You have sole responsibility for the goods you place in storage. Check with your insurance carrier for coverage, Remember: if it's worth storing, it's worth insuring.
27. If you plan to access your stored items frequently, invest in a unit one size larger and leave an aisle in the center for easy access.
28. Protecting your stored goods inside boxes or plastic bins will save moving, unpacking and cleaning time.